

Section 13

Supervision Outcome Report

1. Components covered in the supervision

- I.
- II.
- III.
- IV.
- V.

2. Overall comments

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3. Strong points/ areas identified during supervision

- 1.....
- 2.....
- 3.....
- 4.....
- 5.....

4. Action plan for areas/ points to be strengthened

	Points to be strengthened	Proposed activity	Time frame
1			
2			
3			
4			
5			

**Please limit the action plan only to 5 activities per supervision.

5. Suggestions of the supervisee to improve service provision

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Name of supervising officer : Designation :

Signature of supervising officer : Date :

Date for next supervision:

6. Recommendations of senior supervising officer

1.
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Date : Signature :

Designation :

2.
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Date : Signature :

Designation :