

Section 4

Selection of best performed MCH unit

RDHS Area:

Unit details

Population	
Number of MOH areas	
Staff identified for the MCH Unit	
MO/MCH	
RSPHNO	
SPHID	
HEO	
Availability of identified area for MCH unit	

Selection process;

- Selection of best 3 MCH Units, out of 28 Units.
- Selection criteria; Performance based - 90%, Physical appearance based - 10%

Summary of marking scheme

1.	General appearance	10
2.	Display of District statistics	115
3.	Planning and Organization	335
4.	Office and Stores management	140
5.	Monitoring eRHMIS	60
6.	Supervision, Monitoring and Evaluation	480
7.	Collective performances in different indicators	165
8.	Staff appraisal	55
9.	Emergency Preparedness	65
10.	Comments following the visits	120
	Total	1545

Work area	Elements to be observed	Description	Marks allocated	Marks obtained
General appearance (10 marks)	MCH Unit identification board	All 3 languages	6 / 4 / 2 / 0/ 6
	General appearance, cleanliness and safety	Maintained inside the unit	2/ 4
		Maintained outside the unit	2	
Display of District statistics (115marks)	Administrative details	District Map - showing population, MOH areas, Hospitals, other important landmarks	7/7
	Vital statistics - given as National, and District levels	a) Birth Rate	5/35
		b) Maternal Mortality Ratio	5	
c) Infant Mortality Rate		5		
d) Perinatal Mortality Rate		5		
e) Under five Mortality Rate		5		
f) Low Birth Weight Rate		5		
g) Contraceptive Prevalence Rate – Modern/ Traditional		5		
Availability of details on following;	a) Hospitals – by types	2/14	
	b) Maternity Homes	2		
	c) Central Dispensaries PMCU	2		
	d) MCH Clinics	2		
	e) DS Offices	2		
	f) Local Government institutions	2		
	g) Zonal Education Offices	2		

Separate files for each MOH area with;	a). MOH area map including PHM, PHI, PHNS areas and clinic centers	2/14
	b). Population according to MOH area, PHNS area, PHI area and PHM area (Updated)	2	
	c). Clinic schedule including weighing posts	2	
	d). Dates of In-service training, Monthly Conferences, special programmes	2	
	e). Details of supervising officers in each MOH area	2	
	f). Information on cadre – Approved cadre, No. in position, vacancies	2	
	g). Details of schools, pre-schools, NGOs, Pvt. Medical Institutions, Elderly and Children's Homes, Other institutions related to health	2	
	Supervision report conducted by MOH		
Performances by MOH area	Graphically for previous 2 years (RDHS area)annually and quarterly for the current year	/45
	a). Early registration of pregnant mothers	5	
	b). Postpartum care coverage	5	
	c). Contraceptive Prevalence Rate (Modern, Traditional)	5	
	d). Immunization coverage (DPT 1/ Pentavalent 1 /MMR /JE)	5	
	e). Low Birth Weight rate	5	
	f). Underweight prevalence among infants and 1-2 year old children	5	
	g). Coverage of SMI	5	
	h). Coverage of Pap smear screening	5	
	i). Trend in family planning new acceptors by method for the district (past 5 years)	5	

Planning and Organization (335 marks)	Monthly Advance Programme	Availability for the current month	MOMCH	5/20
			RSPHNO	5	
			SPHID	5	
		Approved by RDHS 5			5
	District MCH/ Development Plan	Availability	Yes / No	35/0/70
		Amount allocated for Field and institutional MCH care is identified for current year Planned based on Objective/cadre /performance/key issues of the district		35/0	
	Human Resource Development Plan	District Training Plan available for last year		25/0/25
		Training needs identified for each category (MOH/PHNS/SPHM/PHM/SPHI/PHI)		30/30
		Number of training programmes conducted/coordinated % of training programmes conducted as planned during last year [>80% / 80 – 70% / < 70%]		10/6/0/10
		Reports of the training [available for all / for some/ No]		10/5/0/10
	Annual facility survey conducted for the current year	Completed for Human resources/Clinic Centers/Equipment 20/20/20		60/120
		Resource availability updated 10/10/10		30	
		Data base maintained 10/10/10		30	
	Report on the MCH status of the district for the previous year/Annual Report	Availability		50/0/50

Office and Stores Management (140 marks)	Annual estimations carried out for the current year for each MOH area	Micronutrients Printed Formats Vaccines/AD syringes Family Planning commodities			15/0 15/0 15/0 15/0	.../60		
	Monitoring the estimation, supply and distribution of items received at RDHS office (check with the stores)	Availability	Amount received documented	5/20/60		
			Distribution list available	5				
			Balance documented	5				
			Balance Accurate	5				
		Manuals and Guidelines	Amount received documented	5/20			
			Distribution list available	5				
			Balance documented	5				
			Balance Accurate	5				
		IEC materials	Amount received documented	5/20			
			Distribution list available	5				
			Balance documented	5				
			Balance Accurate	5				
		Measures taken to obtain equipment and supplies from available funds					20/0/20

Monitoring of eRH MIS (60 marks)	Consolidation of data	Responsibilities assigned to monitor eRH MIS database of the district 20/0 Timely summarization done 20/0 Feedback sent to relevant institutions 20/0	60	.../60
Supervision, Monitoring and Evaluation (480 marks)	Common supervision roster	Available/ Not available Updated	10/0 10/0	.../20
	% of supervisions done by the MO/MCH (norm 4/ month)	>75% / 75% - 60% / 59% - 50% / <50% (according to MOMCH monthly statement) (Comment on the places of supervision done/ all relevant areas visited) MOH Offices, Labour Rooms/Maternity Wards, School Health activities, RMSD, Estates supervised where relevant	20/12/7 /0 10	.../30
	% of supervision reports available	<u>Total no. of supervision reports available X 100</u> Total no. of supervisions according to monthly statement >75% / 75% - 60% / 59% - 50% / <50% (if < 50% , only half marks to be given)	20/18/ 15/10/20
	Quality of supervision reports	Select supervision reports randomly and look for following; Objective mentioned/supervision tally with the objective/ recommendations done/action plan for improvement	5/5/5/5	.../40
	Positive, to be improved areas identified Yes/No		10/0	
	Follow up process suggested Yes/No		10/0	

RSPHNO	% of supervisions done by the RSPHNO (norm 6/month)	>75% / 75% - 60% / 59% - 50% / <50% (according to proof available) (Comment on the places of supervision done)	20/12/7/0 10	.../30
	% of supervision reports available	<u>Total no. of supervision reports available X 100</u> Total no. of supervisions done according to proof available >75% / 75% - 60% / 60% - 50% / <50% (if < 50% , only half marks to be given)	20/18/ 15/10/20
	Quality of supervision reports	Select supervision reports randomly and look for following; Objective mentioned/supervision tally with the objective/recommendations done/action plan for improvement	5/5/5/5/40
		Positive, to be improved areas identified Yes/No	10/0	
Follow up process suggested Yes/No		10/0		
SPHID	% of supervisions done by the SPHID (norm 6/month)	>75% / 75% - 60% / 59% - 50% / <50% (according to proof available) (Comment on the places of supervision done)	20/12/7/0 10	.../30
	% of supervision reports available	<u>Total no. of supervision reports available X 100</u> Total no. of supervisions done according to proof available >75% / 75% - 60% / 60% - 50% / <50% (if < 50% , only half marks to be given)	20/18/ 15/10/20
	Quality of supervision reports	Select supervision reports randomly and look for following; Objective mentioned/supervision tally with the objective/recommendations done/action plan for improvement	5/5/5/5/40
		Positive, to be improved areas identified Yes/No	10/0	
Follow up process suggested Yes/No		10/0		

Separate files are maintained for respective supervisee in the MCH unit/ RDHS Yes for all/ Yes for some/No		10/5/0/10
Maternal Death Investigation	Timely completion of Investigations of all reported deaths for the current year	10/0/20
	Field investigation Institutional investigation	10/0	
MO/MCH Monthly Return	Submission of MO/MCH Monthly Return to D/MCH and PDHS through eRHMIS	30/30
Conduct of review meetings	District MCH/EPI Review for the current year – quarterly /Bi annually	15/40
	National MCH/EPI Review for the past year - Annually	15	
	Maternal Death Review	10	
Perinatal Death Conferences	Conduct of Perinatal Death Conferences in all hospitals No. held/No. to be held (Minutes should be available)	10/0/10
	Participation at the Perinatal Death Conferences No. participated/No. held (Minutes should be available)	10/0/10
Participation at other regular meetings	Attendance in Monthly Conferences (one per quarter for each MOH) >90% / 90 – 70% / 69 – 50% / <50%	15/10/8/0/15
	No.of monthly meetings for MOOH at RDHS office.	10/0/10
	Provincial and Zonal committee on Health Promoting Schools – convene	10/0/10
	District Child Right Promotion Meeting	10/0/10
	Conducting School Health coordinating meetings at District level/Zonal level/Divisional level	15/0/15
	District Drug Review Committee (check for the approval of all common items including drugs to be given at the SMI)	10/0/10

Collective performances of indicators (165 marks) (Can be obtained from the eRHMIS)	Antenatal (20 marks)	% of early registration (< 8 weeks) (No. of pregnant mothers registered before 8 weeks/Total pregnant mothers registered*100) [90 -80% / 79 - 75% / 74 - 70% / < 70%]	10/8/5/ 0/10
		Rubella coverage (No. of pregnant mothers protected with rubella / Total pregnant mothers registered * 100) [> 95% / 95% - 90% / <90%]	5/2/0/5
		VDRL coverage (No. mothers tested for VDRL reported at the time of delivery / Total No. of pregnant mothers delivered * 100 [≥ 75% / <75%]	5/0/5
	Intranatal (10 marks)	% of Delivery reporting (No. of deliveries reported / estimated births *100) [> 80% / 80 - 70% / <70%]	10/6/0/10
	Postnatal (20 marks)	% of PP mothers having visited at least once during first 5 days (No. of 1st visits during 1st 5 days / Estimated births *100) [> 80% / 80 - 70% / <70%]	10/6/0/10
		% visits around 42 days (No. of visits around 42 days / No. of deliveries reported * 100) [> 70% / 70 - 60% / <60%]	10/6/0/10
	Infant and Child (25 marks)	Infant registration by PHMM (No. of infants registered / estimated births *100) [> 90% / 90 - 80% / <80%]	5/3/0/5
		Weighing coverage in infants (No. of infants weighed / Infants under care * 100) [> 90% / 90 - 80% / <80%]	10/6/0/10
		Weighing coverage in 1-2ys (No. of 1-2ys weighed / 1-2ys under care * 100) [> 90% / 90 - 80% / <80%]	10/5/0/10
		Weighing coverage in 2-5ys (Nutrition Month)(No. of 2-5ys weighed / 2-5ys under care * 100) [> 90% / 90 - 80% / <80%]	10/5/0/10

School Health (20 marks)	SMI coverage (total) (No. of SMI completed schools / Total No. of Schools * 100) [> 90% / 90 – 80% / <80%]	6/4/0/6
	SMI coverage within Q1 + Q2 [> 80% / 80 – 70% / <70%]	5/3/0/5
	% of School Sanitation Surveys conducted within Q1 (check reports) [> 90% / 90% - 80% / < 80%]	5/3/0/5
	% of Health Promoting schools [>80% / 79% - 70% /69% - 60% / < 60%	4/3/2/0/4
Well women and women's health (10 marks)	Coverage of 35 year age cohort (No. of first visits of 35 yrs to WWC / 1% of the population * 100) [> 60% / 60 – 40% / 40 – 30% / <30%]	10/6/4/0/10
Well women and women's health (10 marks)	Coverage of 45 year age cohort (No. of first visits of 35 yrs to WWC / 1% of the population * 100) [> 60% / 60 – 40% / 40 – 30% / <30%]	10/6/4/0/10
Family Planning (40 marks)	CP prevalence for modern methods Eligible families using a modern contraceptive method / Eligible families under care * 100) [> 50% / 50 – 40% / <40%]	10/6/0/10
	Unmet need for family planning (Eligible families with unmet need for FP / Eligible families under care*100) [<5% / 5 – 6% / >6%]	10/6/0/10
	% of IUCD users (IUCD users/Eligible Families under care*100) [>15% / 15 – 10% / 9 - 7% / <7%]	10/6/4/0/10
	% of Teenage Pregnancies [<6% / > 6%]	10/0/10

Staff appraisal (55 marks)	Objective (based on indicators) methodology to identify staff performances at MOH, PHNS, SPHM, PHM, SPHI, PHI levels (6 X 5) [Available for all/ for some/not available]		30/0/30
	Appraisal done	Annually/Not regular	10/4/0/10
	Rewarding mechanism in place		15/0/15
Emergency preparedness (65 marks)	Disaster Management Plan	Available for the district Staff 15/0 aware of it 15/0	30/30
	Emergency preparedness plan	Available for the RDHS office 2/0 Availability of emergency contact numbers 3/0	5/5
	Resonsiveness	Yes/No	30/0/30
Comment on the following visits / activities done (120 marks)				
RMSD-visit		Comment on the return sent/stock out/distribution list etc	50/0/50
Divisional pharmacist		Availability of drugs for SMI	30/0/30
Innovative approaches		Hospital	10/0/10
		Field	10/0/10
Other activities done			20/0/20

Summary

	Section	Marks obtained
1.	General appearance	
2.	Display of district statistics/110
3.	Planning and organization/335
4.	Office and stores management/140
5.	Monitoring of eRHMIS/60
6.	Supervision, Monitoring and Evaluation/480
7.	Collective performances in different indicators/165
8.	Staff appraisal/55
9.	Emergency preparedness/65
10.	Comments following the visits/120
	TOTAL/1545
	%/100